



## Parent Telephone Consultation Schedule

Please phone the school to book a timeslot to discuss your child's progress and wellbeing.

**Monday:** Yr 4 Mrs Church, Yr 5 Mrs Rogers

**Tuesday:** Yr 2 Miss O'Keeffe

**Wednesday:** Yr 6 Mr Birbeck, Yr 1 Mrs Shirt,  
Yr 3 Miss Bates

**Friday:** EYFS Miss Maragkakis

Stikins School  
Number: 18693

Week commencing: 4/05  
Menu Week 2

**Government Guidelines: If anyone in your household is awaiting test results the whole household must stay at home until received.**

**For guidance on reporting pupil absence due to sickness, please see the homepage of the school website.**

Parents should not enter the school grounds, even when dropping off or collecting children. The school office will be open only by telephone (01206) 210638 or email: [admin@st-andrewscofe.essex.sch.uk](mailto:admin@st-andrewscofe.essex.sch.uk) to avoid visits to the office hatch. Should you need to visit the school for any reason, please telephone in advance to arrange an appointment time. **Should you wish to contact your child's teacher, please phone or email admin and the teacher will telephone you at their earliest convenience.** If the matter is urgent, a phone call to the office is best before the start of the school day between 8-8.30am and we will aim to respond to you before drop-off time.

Please note dates are subject to change. Any changes will be notified as promptly as possible.

**31 May-4 June** Half Term

## Covid-19 Reporting including at weekends/holidays

Any Covid-19 test result following symptoms, whether POSITIVE or NEGATIVE, must be reported to the school office. However, routine Lateral Flow test results only need to be reported if POSITIVE.

### Reporting a POSITIVE Test Result:

1. During normal working hours, please telephone the School Office.
  2. During periods that the School Office is not open, including weekends and school holidays, please email: [admin@st-andrewscofe.essex.sch.uk](mailto:admin@st-andrewscofe.essex.sch.uk)
- All NEGATIVE (not Lateral Flow test) results should be emailed via the school email address above please. Thank you for your continued support.

## IMPORTANT

**Emails sent:** Stamp Competition (see below left), School Meals (KS2)  
**If an email is not received,** please email admin with subject **Email not received** giving child's name and specifying which email it concerns. Most letters emailed are also on the website: **Parent Information ▶ Letters Home**

### Usual pattern for PE days

Years 1-6 to wear weather-appropriate kit to school.  
**(Only EYFS to keep Kits in school).**

Yr6	Mon/Fri	Yr3	Wed/Fri
Yr5	Mon/Thu	Yr2	Mon/Thu
Yr4	Tue/Fri	Yr1	Wed/Fri



**Please keep us informed of any medical issues/medication of which we need to be aware.**

**St Andrew's is a nut-free school.** We request that products which contain **any type of nut** are avoided when packing lunches/snacks, including **peanut butter, chocolate spread (including NUTELLA) or sesame seeds**, e.g. burger bun style bread rolls. Thank you for your co-operation.

We are hoping all our children will submit an entry for **The Royal Mail's competition to design a stamp** depicting their superhero from the pandemic. The prizes are vouchers worth £100-£1000. Entries must be returned **by 20<sup>th</sup> May** for the school to send off (with the Covering Entry Form which we will complete). See email sent 27/4 for full details.

## To ease congestion please remember to:



Come to the gate on time (not early)

If you would like to support fundraising for urgent medical care for Lily in Year 1, please visit their page at: [Go Fund Me](#)

Dear God, I am so grateful for all of our pets that have been wonderful company during this past year of lockdowns. I am also thankful for nature, like the birds that sing happy tunes in the garden and for the sunshine when we get on a frosty morning. I think these things cheer everyone up. Amen. By Henry (Year 3)

### Breakfast Club:

Spaces currently available for every morning. Further information is on the school website: **Parent Information ▶ Breakfast Club.**

to:  
**Eloise B**  
**Thomas F**  
**George NA**

### Notifying the school of absences

If your child is absent from school for any reason please notify the school of their absence as soon as possible.

**For illness absences, we require detailed information** from parents as to the exact nature of the illness.

This will assist us to report absence circumstances to the Department of Education to support the Government's management of the pandemic.

If your child has 'a temperature' they **must not come into school** until it has returned to normal **without the use of medication.**

To support the school during the pandemic, we ask that the following guidelines are adhered to:

- ◆ If your child appears unwell or has possible Covid-19 symptoms, please notify the school by email and do not bring them in;
- ◆ If you are called to collect your child because they are showing possible symptoms of Covid-19, please come to collect them promptly;
- ◆ If your child, or someone in your household, is showing Covid-19 symptoms, please arrange testing in accordance with NHS 119, keep your whole household at home and **notify the school.**

**NHS Test and Trace:** Staff, parents and carers must understand that they need to:

- ◆ Book a test if symptoms are displayed
- ◆ If the test is positive, provide details of anyone with whom they have been in close contact or if asked by NHS Test & Trace
- ◆ Self-isolate if they have been in close contact with someone who develops symptoms or tests positive.